

Stakeholder Profile & Communication Plan

Programme Details			
Project Name	Social Care Charging Policy Consultation	Project Director	Ruth Lake
Project Manager	Prashant Patel	Project Assurance	Swarsha Bhalla
Strategic Priority			

Guidance
<p>To identify key project stakeholders, how the project affects them, their degree of influence etc, and to plan how and when to communicate with them. Use the stakeholder profile table to identify all project stakeholders. When this table is complete, transfer the list of identified stakeholders in the stakeholder category field onto the communications plan and fill in the table for each one.</p>

Document Amendment Record			
Version	Date	Author	Amendment Details
1.1	01.04.19	PP	Document creation
1.2	15.05.19	PP	Updated lists
1.3	13.09.19	PP	Updated progress

Ref No.	Target dates (when)	Stakeholder category (to whom)	Information needs (what)	Purpose (why)	Channels / Chair (how)	Lead (by whom)	Progress
Phase 1 – Consultation Live Period 03.07.18-28.09.18							
Internal							
1. Political							
1.1	01.09.19	All Elected Members	DRE consultation details	To respond to constituent enquiries	E-mail	Rowan Bramble	Complete
1.2	01.09.19	Chair of Scrutiny	DRE consultation details	For Scrutiny	E-mail	Rowan Bramble	Complete
1.3	01.09.19	City MPs'	DRE consultation details	To respond to constituent enquiries	E-mail	Rowan Bramble	Complete
2. Staff							
2.1	01.09.19	Andy Keeling	Consultation details	For info	E-mail	Pras	Complete
2.2	01.09.19	ASC Heads of Service	Consultation details	To cascade to staff	E-mail	Pras	Complete
2.3	01.09.19	Care Management Lyn Knights, Jo Dyke	Consultation details	To answer queries	E-mail	Pras	Complete
2.4	01.09.19	Finance staff	consultation details	To answer queries	E-mail	Matthew Cooper	Complete
2.5	01.09.19	Post Room, Sarah Tovey	Consultation details	For info	E-mail	Pras	Complete

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2.6	01.09.19	Customer Services Caroline Jackson, Alison Musgrove	Consultation details	To answer queries	Letter	Pras	Complete
External							
3. Voluntary and Community Group Meetings							
3.1	01.09.19	Learning Disability Partnership Board	Consultation details	To raise awareness and inform the group and its members of the consultation	E-mail	Pras	Via Rowan Bramble & Tom Elkington
3.2	01.09.19	Mental Health Partnership Board	Consultation details	To raise awareness and inform the group and its members of the consultation	E-mail	Pras	Via Ben Smith
3.3	01.09.19	Leicester Ageing Together Board	Consultation details	To raise awareness and inform the group and its members of the consultation	E-mail	Pras	Via Cathy Carter
3.4	01.09.19	Dementia Programme Board	Consultation details	Raise awareness, info to enable them to comment and alert customers	E-mail	Pras	Via Nicola Cawrey

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3.5	01.09.19	Carers Reference Group	Consultation details	Raise awareness, info to enable them to comment and alert customers	E-mail	Pras	Via Nicola Cawrey
4. Non-Residential Care Providers/Voluntary Organisations (Including but not limited to)							
4.1	01.09.19	Action Deafness	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete
4.2	01.09.19	Action on Hearing Loss	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete
4.3	01.09.19	Adhar	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete
4.4	01.09.19	Advance	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete

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4.5	01.09.19	Age UK	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete
4.6	01.09.19	Alzheimer's Society	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete
4.7	01.09.19	Ansaar	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete
4.8	01.09.19	ASRA Housing Association	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete
4.9	01.09.19	Asian Towers Club	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete

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4.10	01.09.19	Belgrave Lunch Club	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete
4.11	01.09.19	Carers Direct Homecare Ltd			E-mail	Pras	Complete
4.12	01.09.19	Citizens Advice Bureau	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete
4.13	01.09.19	City & County Care Services (Care Watch)	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete
4.14	01.09.19	City & County Care Services (Aspire)	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete
4.15	01.09.19	Clasp	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete

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4.16	01.09.19	Community Integrated Care	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete
4.17	01.09.19	Community Links Derby CIC	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete
4.18	01.09.19	East West Community Project	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete
4.19	01.09.19	Forward Thinking Movement and Dance CIC			E-mail	Pras	Complete
4.20	01.09.19	Gura Tegh Bahadur Day Centre	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete
4.21	01.09.19	Guru Nanak Community Centre	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete

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4.22	01.09.19	Healthwatch Leicester Ltd	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete
4.23	01.09.19	Hindu Community Centre Lunch Club	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	Letter	Pras	Complete
4.24	01.09.19	iBC Quality Solutions	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete
4.25	01.09.19	iCare	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete
4.26	01.09.19	Leicester Action for Mental Health (LAMP)	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete

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4.27	01.09.19	LCPT	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete
4.28	01.09.19	Leicester Aging Together	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete
4.29	01.09.19	Leicester Jamaica Community Service Group	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete
4.30	01.09.19	Leicester Leicestershire & Rutland Headway	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete
4.31	01.09.19	Leicester Quaker Housing	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete

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4.32	01.09.19	Mosaic: Shaping Disability Services	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete
4.33	01.09.19	Network for Change	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete
4.34	01.09.19	Nottingham Community Housing Association (Leicester Quaker Housing)	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete
4.35	01.09.19	Norton House	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete
4.36	01.09.19	Pathfinders	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete

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4.37	01.09.19	POhWER	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete
4.38	01.09.19	Rawal Community Association	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete
4.39	01.09.19	Royal Mencap Society	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete
4.40	01.09.19	Santan Manavta Society	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete
4.41	01.09.19	Santosh	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete

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4.42	01.09.19	Signing Networks CIC	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete
4.43	01.09.19	Sikh Community Centre	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete
4.44	01.09.19	St Peters Lunch Club	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete
4.45	01.09.19	The Centre Project	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete
4.46	01.09.19	The Monday Club	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete
4.47	01.09.19	Values			E-mail	Pras	Complete
4.48	01.09.19	Voluntary Action Leicester			E-mail	Pras	Complete

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4.49	01.09.19	The National Autistic Society			E-mail	Pras	Complete
4.50	01.09.19	Vista (Royal Society for the Blind)	Consultation details	Raise awareness, info to enable them to comment and respond to customer enquiries	E-mail	Pras	Complete